

TOBACCO-FREE CAMPUS POLICY

I. Purpose:

This policy is designed to promote the following:

- A. A safe and healthy environment free from tobacco use.
- B. Protection of students, faculty, staff and visitors from exposure to secondhand tobacco smoke.
- C. Elimination of litter associated with tobacco use.
- D. Eradication of smoke-filled areas at building entrances.
- E. A positive role model for secondary schools in LeFlore County.
- F. A cooperative partnership with Tobacco-free LeFlore County to prevent tobacco use among youth, reduce tobacco dependence, and promote smoke-free environments.

II. Policy Statement:

Carl Albert State College is committed to maintaining a safe and secure campus and a healthy environment for its students, faculty, staff and visitors free from tobacco use. CASC's comprehensive tobacco-free program consists of prevention, cessation and policy. Effective July 1, 2012, all tobacco products, as defined herein, shall be prohibited on the CASC campuses.

III. Definitions:

1. Campuses: includes any and all CASC owned, leased, contracted, rented or maintained property including but not limited to buildings, facilities, exterior open spaces, parking lots, sidewalks, roadways, recreational spaces and grounds.
2. Tobacco use: includes, but it not limited to, smoking, chewing, dipping or any other consumption or use of tobacco products.
3. Tobacco products: includes all forms of tobacco but is not limited to cigarettes, cigars, pipes, electronic cigarettes, vaping devices, chewing tobacco, snuff, and all other kinds and forms of tobacco prepared in such a manner to be suitable for spit tobacco use, smoking or both. This term also includes herbal tobacco products, simulated tobacco products that imitate tobacco products, including but not limited to cloves, bidis, or kreteks.
4. Students: includes but is not limited to all students enrolled in CASC classes and/or classes held on campuses, as defined above.
5. Visitors: includes but is not limited to guests, spectators, contractors, vendors, volunteers, and anyone else providing any type of product or service to CASC.

IV. Procedures:

1. The use, sale or distribution of tobacco products is prohibited on the CASC Campuses.
2. Advertising the sale of tobacco products is prohibited on the CASC campuses.
3. CASC is committed to providing assistance with tobacco use cessation programs to students, staff, and faculty members who desire to quit using tobacco. In addition, CASC shall make available appropriate educational activities concerning the harmful health consequences of tobacco use.
4. CASC shall make available a method of communication regarding tobacco use, prevention efforts on campus related to policy, prevention, and cessation.

V. Tobacco-Free Campus Policy Enforcement: As CASC transitions to a tobacco-free environment, our primary goal is to achieve voluntary compliance by educating students, faculty, staff, and visitors about the policy and providing tobacco cessation assistance to those who seek it. Compliance of this policy by all students, faculty, and staff is expected based on our commitment to a healthy environment, free of tobacco, and should be a cooperative effort, encouraged by all faculty, staff, and students.

Complaints regarding violations of this policy shall be addressed as follows:

1. Faculty and staff who violate the policy shall be directed to and handled by the Office for Human Resources. Supervisors will be notified of violations and will assist in the discipline process.
2. Students who violate the policy shall be directed to and handled by the Office of Student Conduct.
3. Visitors who violate the policy shall be directed to and handled by the Office of Campus Police. Visitors will be informed that Carl Albert State College is a tobacco-free campus. Visitors who

continue to violate the policy following a warning will be escorted off campus.

- VI. Cessation Resources:** CASC is committed to providing assistance to students, staff, and faculty members who desire to quit using tobacco. CASC provides on-campus resources for students as well as referrals to programs in the Poteau and Sallisaw communities.

Employees wishing to participate in tobacco cessation programs will be referred to HealthChoice of Oklahoma (1.800.543.6044), Oklahoma Tobacco Quit Line (1.800.QUIT.NOW or 1.800.784.8669), the American Cancer Society, the American Lung Association, and the American Heart Association.

Students wishing to participate in tobacco cessation programs will be referred to the Oklahoma Tobacco Quit Line (1.800.QUIT.NOW or 1.800.784.8669), the American Cancer Society, the American Lung Association, and the American Heart Association.