



# Degree Check Request Form

**CARL ALBERT**  
STATE COLLEGE

Office of Admissions • 1507 So McKenna • Poteau, OK 74953 • 918-647-1300 voice • 918-647-1306 fax

## Instructions:

*(Please read.)*

Please complete form fully, sign, and return to the Office of Admissions along with a legible photocopy of a photo ID by mail, fax, or personal delivery.

Please write-in the degree you intend to pursue. Satisfied degree requirements may change for a degree different than the one requested.

If turning in request in person, students *must* show valid photo ID (CASC ID, driver's license, or other). If mailing or faxing in request, a legible photocopy of a valid photo ID (CASC ID, driver's license, or other) *must* be sent in with the completed form.

What will you receive? An Office of Admissions staff member will email you a list of those courses you still need to earn the degree requested below. Results will be EMAILED to your CASC Webmail address. *Students are expected to use the results of this degree evaluation as an enrollment guide for future semesters. You should apply for graduation in the semester in which all recommended courses will be completed.*

## Personal Information:

*(Please print. All fields are required.)*

**Full Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**CASC ID or SSN:** \_\_\_\_\_

**Contact Phone:** \_\_\_\_\_

**List all colleges previously attended:** \_\_\_\_\_

**Degree Check Results will be sent to CASC Webmail for currently enrolled students. However, if NOT currently enrolled, please provide us with the email where you wish results to be sent:**

## Degree Information:

*\*Indicates REQUIRED field.*

**Major/Degree Code\*:**

*(Write in one 3-digit code for major/degree as found below. If more than one code is listed, ONLY the first degree listed will be evaluated and result sent to the CASC Webmail.)*

Code	Major	Code	Major
032	Allied Health (AS)	029	Math, Physical Science, & Pre-Engineering (AS)
031	Biological & Pre-Professional Science (AS)	041	Nursing (AAS) <sup>1</sup>
006	Business Administration (AA)	107	Occupational Health & Safety (AAS)
055	Child Development (AA)	051	Physical Therapist Assistant (AAS) <sup>1</sup>
048	Child Development (C)	067	Physical Therapist Aide (C) <sup>1</sup>
065	Child Development Director's Certificate (C)	013	Pre-Elementary Education (AA)
067	Child Development Infant Toddler (C)	030	Pre-Law/Criminal Justice (AA)
012	Child Development (AAS)	036	Social Science (AA)
060	Computer Information Systems (AA)	037	Sociology/Psychology (AA)
040	Computer Technology (AAS)		
675	Enterprise Development (AA)		<b>Legend:</b>
676	Enterprise Development (AS)		(AA) Associate of Arts
039	General Studies (AA)		(AS) Associate of Science
016	Health, Physical Education & Recreation (AA)		(AAS) Associate of Applied Science
			(C) Certificate
			<sup>1</sup> Indicates student must be admitted to program to earn degree.

**When do you expect to Graduate?**       Fall 20\_\_\_\_       Spring 20\_\_\_\_       Summer 20\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

FOR OFFICE USE ONLY:      Date Processed: \_\_\_\_\_      Initials: \_\_\_\_\_